**BISD Student Code of Conduct – Misbehaviors & Consequences**

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| **Level I Misbehaviors** | **Consequences** |
| Level I misbehaviors include any student action deemed by instructors and/or administrators to negatively affect the educational efficiency of the program.   * Downloading screensavers, games and/or music that is not instructional. * Deleting instructional applications. * Loss or vandalism of power cords. * Trespassing, deleting, examining, copying, or modifying files, data, or work belonging to others without prior consent. * Intentionally wasting limited resources, including the distribution of “chain letters”. * Plagiarizing material or information from any electronic technological resources. | Consequences of Level I misbehaviors include,  but are not limited to, the following:  First Offense:     * Documentation log with administrator in charge of discipline * If needed: $5 re-imaging charge to correct misuse. * Cost to replace lost part.   Second Offense:   * Written warning * Call to parents * $5 re-imaging charge to correct misuse. * Cost to replace lost part.   Third Offense:   * Removal of laptop pending Parent Conference. * Parent Conference * $15 re-imaging charge to correct misuse. * Cost to replace lost part   **Note: Plagiarizing is cheating and teachers may give student a “0” for that assignment.** |
| **MISBEHAVIOR:**  LEAVING LAPTOPS UNATTENDED OR USING  LAPTOPS IN A MANNER THAT MAY CAUSE DAMAGE  OR IS IN DIRECT VIOLATION OF DISTRICT POLICY. | **CONSEQUENCE:**  LAPTOP WILL BE CONFISCATED AND HELD BY  ADMINISTRATION PENDING A PARENT CONFERENCE. |

**I have read and understand the above information: Parent/Guardian’s Initials: \_\_\_\_\_\_\_ Student’s Initials: \_\_\_\_\_\_\_**

**BISD Student Code of Conduct – Misbehaviors & Consequences**

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| **Level II Misbehaviors** | **Level II Consequences** |
| Level II misbehaviors are more severe and persistent, this may be the fourth or more offences of Level I misbehaviors. In Level II, student’s conduct infringes upon the rights of others and has negatively impacted learning.  Damages and vandalism to hardware are  included in Level II misbehaviors:   * Keyboard, hard drive, screen… damaged and requires replacement. * Student distributes illegally obtained electronic materials. * A violation of policy that negatively impacts the rights of another student. * Creating, accessing, or processing offensive or pornographic messages or pictures; obscene or threatening language: and harassing, hate related or discriminatory remarks. * Damaging or injecting viruses into computers, computer systems, or computer networks. * Employing the network for commercial purposes, political activities, or private business. * Revealing the personal address, Social Security number, account numbers(s), or phone number of yourself or any other person. * Transmission of any material in violation of any U.S. or state regulation. * Violating copyright laws, including installation of copyrighted software. | **Student is responsible for expenses incurred for intentional hardware damage.**  Consequences of Level II misbehaviors are at the discretion of the campus administrator and  include, but are not limited to, the following:   1. Removal of laptop pending Parent Conference. 2. Mandatory Parent Conference 3. Behavior contract 4. In-school suspension 5. Suspension (based on repeated Level II and behavioral offenses) 6. Notification of outside agency and/or police with filing of charges where appropriate. If misbehavior results in legal action – assignment to an alternative education program will be a possible consequence. 7. Payment for repair of damage and/or replacement. |

**I have read and understand the above information: Parent/Guardian’s Initials: \_\_\_\_\_\_\_ Student’s Initials: \_\_\_\_\_\_\_**

**BISD Student Code of Conduct – Misbehaviors & Consequences**

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| **Level III Misbehaviors - Mandatory** | **Level III Consequences** |
| Level III misbehaviors are such that the student has disrupted or threatens to disrupt the school’s efficiency to such a degree that his/her presence is not acceptable. Common signs of Level III misbehaviors include, but are not limited to, the following offenses committed on school property or within 300 feet of school property, or while attending a school sponsored or school related activity except as noted.  In addition to the infractions from Board Policy  CQ-R (E-2) (Local) listed in your laptop  handbook – Level III Misbehavior will also  include:   * Electronic threats * Habitual violation of Level I & II offenses. * Transmission of any material in violation of any U.S. or state regulation. * Engaging in conduct that contains the element of breaching computer security under Section 33.02(b)(1) of the Texas Penal Code. * Use or possession of hacking software or any other software capable of causing harm. | Consequences of Level III misbehaviors are  mandatory and include, but are not limited to, any of the following:   1. Removal of laptop pending Parent Conference. 2. Mandatory Parent Conference 3. Behavior contract 4. In-school suspension 5. Suspension (based on repeated Level II and behavioral offenses) 6. Assignment to an alternative education program and notification of placement sent to the juvenile justice system 7. Notification of police, with filing of charges when appropriate. 8. Permanent loss of laptop privileges. |

**Reminder:** Failure to follow any of the above Internet Safety Rules can result in the loss of student laptop privileges

**The best way to ensure complete safety is to monitor what students are doing. Nothing is as fail proof as watching student activity while they are online.**

**For More Safety Information Visit the Following Websites:**

**WiredPatrol's Approved Safe Site List:** [**http://www.wiredkids.org/safesites/index.html**](http://www.wiredkids.org/safesites/index.html)

[**http://wiredkids.org/resources/documents//interactive\_contract.html**](http://wiredkids.org/resources/documents//interactive_contract.html)

[**http://www.fbi.gov/kids/k5th/safety2.htm**](http://www.fbi.gov/kids/k5th/safety2.htm)

[**http://www.safekids.com/**](http://www.safekids.com/)

**I have read and understand the above information: Parent/Guardian’s Initials: \_\_\_\_\_\_\_ Student’s Initials: \_\_\_\_\_\_\_**

**BISD Student Code of Conduct – Misbehaviors & Consequences**

**Texas Penal Code §33.02. Breach of Computer Security**

(a) A person commits an offense if the person knowingly accesses a computer, computer network, or computer system without the effective consent of the owner.

(b) An offense under this section is a Class B misdemeanor unless in committing the offense the actor knowingly obtains a benefit, defrauds or harms another, or alters, damages, or deletes property, in which event the offense is:

(1) a class A misdemeanor if the aggregate amount involved is less that $1,500

(2) a state jail felony if

(A) the aggregate amount involved is $1,500 or more but less than $20,000; or

(B) the aggregate amount involved is less than $1,500 and the defendant has been previously convicted two or more times of an offense under this chapter;

(3) a felony of the third degree if the aggregate amount involved is $20,000 or more but less that $100,000

(4) a felony of the second degree if the aggregate amount involved is $100,00 or more but less than $200,000; or

(5) a felony of the first degree if the aggregate amount involved in $200,000 or more. A person who is subject to prosecution under this section and any other section of this code may be prosecuted under either row both sections.

A person who is subject to prosecution under this section and any other section of this code may be prosecuted under either row, both sections.

**For your student’s computer safety, teach your child to:**

* Notify a responsible adult and/or school authority whenever your child comes across information or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable.
* Walk away from and report any unauthorized activity on the network.
* Never vandalize and/or tamper with equipment, programs, files, software, or the network.
* Respect the privacy of others. Never read someone else’s email or open their documents.
* Communicate in a positive manner.
* Never use or transmit any document that has racist, abusive, threatening, demeaning, slanderous, objectionable or sexually explicit language.
* Never arrange to meet an internet contact face-to-face.
* Obey copyright laws.
* Protect personal information such as addresses, phone numbers and Social Security Number for themselves, your family or any other person.
* Stay away from on-line sites and/or materials that do not support the curriculum and/or are inappropriate for educational use.

**I have read and understand the above information: Parent/Guardian’s Initials: \_\_\_\_\_\_\_ Student’s Initials: \_\_\_\_\_\_\_**

**BISD LAPTOP AGREEMENT**

**Acceptable Use Policy Agreement**

I, the undersigned, agree to the terms of the BISD Laptop Agreement. As the parent/guardian, I’m aware that my child(ren) will be required to comply with all terms outlined in the BISD-Migrant Education Program Laptop Policy Handbook and BISD student code of conduct, maintain good grades, 95% attendance, and good behavior plus attend scheduled tutorials, if recommended.

I also understand that I will notify BISD’s Migrant Education Department and/or it’s assignee immediately of theft, loss, or damages made to the laptop assigned to the student. **There is a $40 deposit levied by the school district. This deposit will cover the laptop in case it is damaged, lost or stolen and ensure the District gets compensated for such occurrence(s). It is my responsibility, as the parent/guardian, to cover expenses related to the damages made to the laptop while it is assigned to this student. For those that do not wish to take advantage of this opportunity, laptops will be available on a check-out basis at the campus.**

**Signatures of Agreement**

Your right to use and possession of the property terminates the LAST CALENDAR DAY OF THE CURRENT SCHOOL YEAR WHEN STUDENT TRANSFERS TO ANOTHER DISTRICT (unless terminated earlier by BISD’s Migrant Education Department or its assignee.)

If the laptop is not returned by the last day of classes before transferring to another school district, it will be considered stolen. BISD Security (and Brownsville Police Department, if needed) will then be notified.

**Parent Information**

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| Parent/Legal Guardian: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  First Name Last Name Drivers License #  Home Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Home Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Student Information**

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| Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_  First Name Last Name Student ID Grade |

**Laptop Information**

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| --- |
| Make: \_\_\_\_DELL\_\_\_\_\_\_\_\_\_\_\_ Model: \_\_\_\_\_\_Latitude \_\_\_\_\_\_\_\_\_\_ BISD Tag: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent Signature Principal’s Name Date**

**I have read and understand the above information: Parent/Guardian’s Initials: \_\_\_\_\_\_\_ Student’s Initials: \_\_\_\_\_\_\_**

**ACUERDO DEL BISD PORTATIL**

**Acuerdo de Política del Uso Aceptable**

Yo, el abajo firmante, acepto los términos del acuerdo de laptop BISD Portátil. Como padre/guardián, soy consciente de que mi hijo(a) necesita cumplir con todos los términos descritos en la Política de Portátil del manual del BISD Programa de Educaciόn Migrante y código de conducta de BISD, mantener buenas calificaciones, buen comportamiento y asistir a clase el 95% del tiempo y además, asistir a clases de tutoría, si es recomendado.

También entiendo que notificare al Programa de Educaciόn Migrante o escuela asignada inmediatamente del robo, pérdida o daños materiales causados al portátil asignado al estudiante**. Hay un depósito de $40 sobre el portátil. Este depósito cubre el portátil en caso de pérdida, robo o daño del portátil y asegura que el distrito sea compensado por el portátil. Es mi responsabilidad, como el padre o guardián, para cubrir gastos relacionados con los daños materiales causados a la portátil mientras está asignada a este estudiante. Si no desean tomar esta oportunidad, habrá portátiles para uso al diario en la escuela a que su niño(a) asiste.**

**Firmas del acuerdo**

Su derecho al uso y posesión de la propiedad termina el ULTIMO DIA DEL CALENDARIO ESCOLAR AL TRASLADARSE A OTRO DISTRITO ESCOLAR (a menos que terminó anteriormente por Departamento de Migrantes o escuela designada del BISD.)

Si el equipo portátil no es devuelto por el día último de las clases será considerado robado. Además, se notificará Seguridad de BISD (y Departamento de Policía de Brownsville, si es necesario).

**Padre**

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| Padre/ Guardián: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Primer Nombre Apellido Licencia de Conducir  Dirección: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Teléfono de Casa\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Teléfono de Trabajo\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Estudiantee Information**

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| Estudiante: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_  Primer Nombre Apellido Numero de Estudiante Grado |

**Portatil Information**

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| Marca: \_\_\_\_DELL\_\_\_\_\_\_\_\_\_\_\_ Modelo: \_\_\_\_\_\_Latitude \_\_\_\_\_\_\_\_\_\_ BISD Tag: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Firma del padre Directoro (a) Fecha**

**Yo leí y entiendo la información arriba: Iniciales del Padre/Guardian: \_\_\_\_\_\_\_ Iniciales del Estudiante:\_\_\_\_\_\_**

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| **CHECK - IN / OUT FORM** | | | | | | |
| **LAPTOPS WILL BE CONSIDERED STOLEN PROPERTY IF NOT SUBMITTED TO CAMPUS BY THE LAST DAY OF CLASSES FOR THE CURRENT SCHOOL YEAR BEFORE TRANSFERRING TO ANOTHER SCHOOL DISTRICT. HOME VISITS BY BISD SECURITY WILL TAKE PLACE TO COLLECT BISD PROPERTY CONSIDERED STOLEN.** | | | | | | |
|
| BISD -TAG #: |  | | | |  | |
|  |  |  |  | |  | |
| **FEATURE** | **CONDITION** | | | | | |
|  | NEW | MISSING | GOOD | BAD  (Explain) | | |
| LAPTOP BAG |  |  |  |  | | |
| LAPTOP |  |  |  |  | | |
| BATTERY (Installed) |  |  |  |  | | |
| AC ADAPTOR (Charger) |  |  |  |  | | |
| DVD DRIVE |  |  |  |  | | |
| MOUSE |  |  |  |  | | |
| **LAPTOPS WILL NOT BE ISSUED THE FOLLOWING YEAR TO ANY AND ALL STUDENTS WITH OUTSTANDING FINES.** | | | | | | |
| PARENT SIGNATURE): |  | | | | DATE: |  |
| STUDENT SIGNATURE: |  | | | | DATE: |  |
| CHECKED OUT TO STUDENT BY: |  | | | | DATE: |  |
| RETURN INSPECTION BY: |  | | | | DATE: |  |

**I have read and understand the above information: Parent/Guardian’s Initials: \_\_\_\_\_\_\_ Student’s Initials: \_\_\_\_\_\_\_**